**Minutes of The Students’ Union at UWE Board of Trustees**

**Tuesday 12th March 2024 – 5.00pm**

**Present:**

**Trustees:** Kolawole Samuel Olure President & Chair

Bethel Ekaette VP Societies & Communications

Fayaz Kareem VP Community & Welfare

 Krishna Singh VP Sports & Health

Sarah Bolt External Trustee

Les Redwood External Trustee

Aengus Miralto-Desmond Student Trustee

**Apologies:** Sabiha Khan VP Education

**In attendance:** Tim Benford CEO

**Conflicts:** None

**01/24** **Minutes of the previous meeting:**

Agreed the minutes of the meeting held on Tuesday 5th December 2023.

**02/24**  **Action points from previous meeting:**

*Action* – TB to commence actions on the approved assumptions (complete)
*Action* – TB to bring update from Feb F&GP to the Board (complete)
*Action* – TB to develop option with DoE once appointed (complete)
*Action* – TB to update Risk Register second section for the June meeting (for June)
*Action* – TB to update at the next meeting (complete)
*Action* – TB to update MW for addition to the handbook (complete)
*Action* – HB to meet with SB to hand over chair of Staff Committee and develop plan (complete)
*Action* – SB to report back to March meeting (this meeting)

**03/24** **Finance – Projection and 24/25:**

The Board received the updated projection for 23/24 and the provisional budget for 24/25.

The Board approved the appointment of Wescotts and Cubed Tax for auditors and tax advisors respectively.

The Board also noted the risk on budgets and also agreed on the mitigation put in place.

*Action* – TB to update MB on appointments

**04/24** **Student Democracy:**

The Board noted no meeting had been quorate so no new ideas, the recommendation is for a review and changes by referendum in either March 25 or March 26 in line with a 5-year review (last completed 2021).

**05/24** **SU Elections:**

The Board noted the interim report into elections and gave a range of feedback for the next cycle.

*Action* – TB to update RC for planning

**06/24** **CEO Report:**

The Board noted the report and discussed the report and feedback from the CEO Management Group with regards support, training and review for the coming year.

**07/24 Governance - Report from Staff Committee:**

SB gave an update that a handover had taken place with HB and the process was underway in line with the Boards direction.
There is continued work with individuals and will be monitored and completed in line with processes.

All starred items were noted and approved

**08/24 \*Governance - Report from Finance & General Purposes Committee:**

**09/24 \*Governance - Policy and Bye Law Review**

**10/24 \* President Oversight - Report from Elected Officers:**

**11/24 \*Governance - Sustainability Report:**

**AOB**

The Board noted the challenges faced with fee payments and whilst noting successes this year how do we progress for future years to support students further.

*Action* – TB to work with RC and CC to look at options

**Time and date of next meeting:**

Next meeting: 25th June 2024

**Action Points:**

*Action* – TB to update Risk Register second section for the June meeting
*Action* – TB to update MB on appointments
*Action* – TB to update RC for planning
*Action* – TB to work with RC and CC to look at options