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The Students’ Union Executive Committee

Chair: Kolawole Samuel Olure (President)

Secretary: Em Harvey (Representation Project Manager)  
Minute Secretary: Em Harvey (Representation Project Manager)

Location: Meeting Room 1 (Frenchay Campus) / Online (Microsoft Teams)  
Date: 24 October 2024

Time: 17:30 - 19:30

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| 1. **Welcome, Apologies & Housekeeping**   The Chair will welcome members to the meeting, make apologies from any members who are not present, and go through any necessary housekeeping for the meeting.  **Present:**  Kolawole Samuel Olure (KSO, SU President & Chair)  Em Harvey (EH, Representation Project Manager & Secretary)  Khadiza Hossain (KH, VP Education)  Lubnya Gardezi (LG, VP Comm & Welfare)  Muhammad Habib (MH, VP Sports & Health)  Adelaide Miles-Nielsen (AMN, LGBT+ Officer)  Noah Gouveia Gois (NG, Disabled Students’ Officer)  Mohammad Muhit (MM, International Students’ Officer)  Ashlynn Htun (AH, Sustainability Officer) - ONLINE    **Apologies received:** J Male (Trans Welfare Officer), Umar Abbasi (VP Socs and Comms), Jason Budd (City Campus Officer), Fayaz Kareem (Men’s Welfare Officer)  **Absent:** Mercy Olorunda (Glenside Campus Officer) | Chair |
| 1. **Introductions**   The Chair will invite members to introduce themselves with their name, pronouns, and role.   * EH went through the Bye-Law relating to the Executive Committee and explained the importance of reaching quoracy * KSO explained the difference between Executive and Student Council | All |
| 1. **Confirming Minutes from the Previous Meeting**   The Chair will invite members to request any necessary changes to the minutes of the previous meeting before voting to approve the minutes as an accurate reflection of the previous meeting’s business.   * Executive members confirmed minutes following the meeting. * Noted that gluten free options not being varied enough (currently 2 sandwiches and fish and chips) – noted that labelling is not clear enough. * ACTION: KSO to speak to Commercial about labelling and increased gluten free options. | Chair |
| 1. **Presidents Manifesto Updates**   The Chair and Vice Presidents will give an update on their manifesto points and update group on how they can support in their role  SU President   * Black History Month * Went to Westminster to speak about manifesto points with MPs sitting on relevant committees in government for Presidents focuses * Transportation - meeting with First Bus for delay in 46 bus   + MM asked whether can talk about a bus between Frenchay and Bower   + ACTION: MM to send feedback from Bower students to KSO before the meeting * Academic and Executive Board meetings – reasonable adjustments to deadline key topic to be discussed later   VP Education   * Student Rep system – reward & recognition enhanced and over 100 more Student Reps than last academic year and counting * Lead School Reps recruitment in final stage * Improved assessments – committee to be created * Reasonable adjustments to deadline – 14 days reduced to 7 days   + AMN asks whether there is likely to be any change in this academic year, KH not sure what timeline is but confirmed first meeting 18th November   + NG asks whether they can be involved as Disabled Students most impacted * Enhancing employability – online career fair to engage international employers * Exam destress plans in collab with VP Comms & Welfare   VP Community & Welfare   * Safety on campus – anti-sexual harassment and drugs & alcohol * Blood drives across campuses * Wellbeing committee – delivered first events and planning on more * Climate education – lengthy course that is difficult so want to simplify * Guarantors and international students for accommodation * Celebrating student achievements and diversity   VP Sports & Health   * Awareness of sport clubs for more students to know about the variety at UWE * Mental health – workshops for students and coaches * Glenside and City campus fitness provision – discounts for gym if not on Frenchay * Visibility of successes of sports clubs using social media | Chair & VPs |
| 1. **PTO Updates**   For Discussion: Each Part-Time Officer is invited to properly introduce themselves to the Executive and give an update on the work they have been doing / would like to do in their role.  LGBT+ Officer   * Working with Trans Welfare Officer to fund £50 per student for Trans students * Trans Joy stories in Trans Awareness week and filming video next week for Trans Q&A * Intersectionality –   + Black History Month trans inclusion and making Women’s History Month more inclusive   + Queer Women’s space in Union 2 * Streamlining identity changes – name changes during and after course completion * Staff training on identities and inclusive language * BUCS regulations on Transgender athletes for sports for 2025-26 academic year – working with Opportunities team   International Students’ Officer   * Expanding work opportunities for international students – workshops to prepare for UK job standards * International Student Support Group – low international student turn out in employability workshops   + ACTION: MM to link in with the Presidents to work together * International Student Forum – directly talk to PTOs for support, guest speakers, socials   + ACTION: Presidents currently working on this, MM to link * Prospective house mates for living off campus   Disabled Students’ Officer   * Reasonable adjustments to deadline big focus * ALS team and Student Life – organise more events for disabled students, wider variety of events such as movie nights * Autistic Support Group – felt infantilised and would prefer someone who has lived experiences   Sustainability   * Organising events where students provide services for students (like nail art services, cooking guides) while including ways to live sustainably   + KSO confirmed sits with SOS/UK so encouraged AH to reach out | PTOs |
| 1. **Reasonable Adjustments to deadline**   An update on the Reasonable Adjustment to deadline consultation   * Encourage that the Reasonable Adjustments to deadline survey is pushed by all Presidents and PTOs to everyone they know and support, currently 300+ responses but aiming for 500+ * 11,000 applications (not students) for reasonable adjustments, no evidence needed so UWE thought it was being abused * Data not able to be gathered before decision made, raw data being shared which is concern and not particularly useful * Meeting with key UWE members on 18th November to provide feedback from students * ACTION: KH to involve NG in meetings and communication | Chair |
| 1. **Student Ideas Voting**   The Secretary will invite members to discuss the Student Ideas which have passed and are awaiting approval by the Executive, which are:  No Student Ideas to discuss at Executive, EH confirmed that it will be advertised heavily in Sport, Society and Rep Conferences from next week | Secretary |
| 1. **AOB**   Members will be invited to raise Any Other Business (AOB) for the meeting to consider.   * ACTION: Disabled Students Week – EH to introduce NG to UWE contact that reached out to KSO. | All |
| 1. **Date of the next meeting**  * Student Council – 21st November 2024, 17:00 – 20:00 * Executive Committee – 12th November 2024, 17:30 – 19:30   **If not able to attend next meeting please contact Chair and Secretary ASAP** | Chair |