



The Students' Union Executive Committee

Chair: Kolawole Samuel Olure (President)

Secretary: Em Harvey (Representation Project Manager)

Minute Secretary: Becca Mosley (Representation Coordinator)

Location: 1C04 (Glenside Campus) / Online (Microsoft Teams)

Date: 16 January 2025

Time: 17:30 - 19:30

<p>Welcome, Apologies & Housekeeping</p> <p>The Chair will welcome members to the meeting, make apologies from any members who are not present, and go through any necessary housekeeping for the meeting.</p> <p>Present:</p> <p>Kolawole Samuel Olure (KSO, SU President & Chair) Em Harvey (EH, Representation Project Manager & Secretary) Becca Mosley (RM, Minutes Secretary) ONLINE Muhammad Habib (MH, VP Sports & Health) Noah Gouveia Gois (NG, Disabled Students' Officer) ONLINE Mohammad Muhit (MM, International Students' Officer) ONLINE Jason Budd (City Campus Officer) Fayaz Kareem (Men's Welfare Officer) ONLINE Mercy Olorunda (Glenside Campus Officer) ONLINE</p> <p>Apologies received: Lubnya Gardezi (LG, VP Comm & Welfare), Umar Abbasi (VP Socs and Comms), Adelaide Miles-Nielsen (AMN, LGBT+ Officer), Khadiza Hossain (KH, VP Education)</p> <p>Absent: Ashlynn Htun (AH, Sustainability Officer)</p> <p><i>Note to Exec: the Trans Welfare Officer has resigned from their post, the Exec committee thank them for contributions whilst in the role.</i></p>	<p>Chair</p>
<p>Actions from Previous Meeting</p> <ul style="list-style-type: none"> • Ongoing Action: International Students' Officer to send feedback from Bower students to SU President before the meeting with First Bus – completed. • Ongoing Action: SU President to link International Students' Officer into work on International Student Support Group and International Student Forum – completed. • Ongoing Action: NG to send this feedback on IT Services to Sam and Sam to action this – completed. • Ongoing Action: KSO to follow up with Clare and Carla Denyer with matters discussed – completed and awaiting response. • New Action: Sustainability PTO and SU President will work on an alternative plan by the next Executive meeting in response to Plant-Based Universities and meet with the student to propose the alternative plan – ongoing awaiting response from PTO on whether they are attending the meeting. • New Action: FAK to send historical bus ticket prices to KSO by Mon 9 Dec – ongoing • New Action: KSO to include lobby bus options to West of England Combined Authority (WECA) meeting – ongoing • New Action: JB to work with Creative Network on creative clubs Student Idea – ongoing • New Action: PTOs to speak to VP Education on any feedback, issues or ideas they may have with regards to their student groups being represented - ongoing 	
<p>Confirming Minutes from the Previous Meeting</p> <p>- Minutes confirmed</p>	<p>Chair</p>
<p>Presidents Manifesto Updates from last Exec</p> <p><u>President (Sam)</u></p> <p>- Diversity day (on 3 campuses)</p> <ul style="list-style-type: none"> • Frenchay - 27th Feb • Glenside – 25th Feb 	<p>Chair & VPs</p>

<ul style="list-style-type: none"> • Bower – 27th Feb - Ongoing discussions with First Bus <p><u>VP Sports (Habib)</u></p> <ul style="list-style-type: none"> - Mental health workshops for all students - Workshops on 3rd and 4th Feb 	
<p>PTO Updates from last Exec</p> <p><u>Glenside Campus Officer (Mercy)</u></p> <ul style="list-style-type: none"> - Bring your own cup scheme - Planning to create sports shed <p><u>International Students' Officer (Muhammed)</u></p> <ul style="list-style-type: none"> - Working with Global team and students' life team on promoting lunar new year - Targeting new international students - Working with marketing team to get promotion - Invited 5 cultural societies to this event <p><u>Disabled Students Officer (Noah)</u></p> <ul style="list-style-type: none"> - No further updates <p><u>City Campus Officer (Jason)</u></p> <ul style="list-style-type: none"> - Planning monthly showcase event to encourage evening activities (last week of term) - Planning internal open day - Creating skills passport (start of next academic year) - Planning a city campus newsletter - Working with Students Reps and Student life team <p><u>Men's Welfare Officer (Fayaz)</u></p> <ul style="list-style-type: none"> - No further updates 	PTOs
<p>Communication with students</p> <ul style="list-style-type: none"> - PTOs fairly frequently checking UWE email but noted it was because of role with SU - Complaints from students – some international students experienced issues in which they are withdrawn from course due to payment issues/low attendance and not checking emails - Could potentially send a letter to their registered address – often assumed that all students have smart phones so this could be a barrier - Lack of response to Credit Control due to fear – make them more personable? - Potentially communicate through blackboard announcements or text message rather than email - Potentially speak with wellbeing team regarding the effects on students - Some students may believe the email is a scam - UWE may need to consider why there is low attendance from a student e.g. supporting family or frequent visits to home country - Acknowledge that only certain level of control/flexibility UWE have as have to fulfil requirements based on UK law - Signposting students to relevant departments e.g. immigration team - Potentially buddying up international students to help them with the process <p>ACTION: KSO to meet with Credit Control to give them feedback from Exec</p>	Chair
<p>Student Ideas Voting</p> <p>The Secretary will invite members to discuss the Student Ideas which have passed and are awaiting approval by the Executive, which are:</p> <ul style="list-style-type: none"> • 24/7 Convenience Store – 3 stars <ul style="list-style-type: none"> - 36 votes cast in total - Great especially during stressful exam periods - Library open late but SU shop closed - Difficult for student staff to work that late - Keep shops open later instead (Bower especially) - Not commercially viable to be open 24/7 - Trial run using the SU shop? - Popularity of Asian snacks - Might be quieter during non-assessment period - 24/7 SU tuck shop in library? <p>Simple majority needed – Exec voted in favour 5:2, will now go to Student Council</p>	Secretary

<ul style="list-style-type: none"> • An interactive map of UWE buildings – 1 star <ul style="list-style-type: none"> - Not enough stars to be voted on - UWE Journey planner very similar ACTION: EH to contact students signposting to current provisions • E-bike friendly storage (fireproof, waterproof, charging) - 0 stars <ul style="list-style-type: none"> - Not enough stars to be voted on - Ideal for Bower - City Campus Officer to be put in contact with student ACTION: EH to connect Student Idea submitter and JB 	
<p>AOB</p> <ul style="list-style-type: none"> - FAK to send historical bus ticket prices to KSO - ACTION: KSO to explore if generic email accounts can be set up for PTOs - ACTION: EH & KSO to plan an Exec meeting at Arnolfini 	All
<p>Date of the next meeting</p> <p>The Chair will confirm to members the dates of the next meetings:</p> <ul style="list-style-type: none"> - Executive Committee – 10th February 2025, TBC - Student Council – 17th February 2025, Frenchay (5X107) and online 	Chair